

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * September 26, 2011 * 7:00 PM
Warren Middle School

- I. Call to Order and Statement of Presiding Officer Gregory Przybylski, President
Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the open public meetings act was provided by the posting, mailing/delivery, and filing of this notice on June 23, 2011. This notice was on that date posted on the bulletin board in the Township Office, mailed to the Courier News and the Echoes Sentinel, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."
- II. Pledge of Allegiance
- III. Roll Call
MS, CA, SB, JD, DH, RM, JS, PT, GP
- IV. Presentation
 - Anthony Sciarillo – HIB Training – The Impact of Anti-Bullying Legislation on our Schools
- V. Minutes
 - Approve the public and private session minutes of the September 12, 2011 board meeting (will be emailed).
- VI. Correspondence and Information
 - HIB Information
Total # of Investigations: 9 Total # of Determined Bullying Incidents: 2
- VII. President's Remarks – Gregory Przybylski
- VIII. Superintendent's Remarks – Tami Crader
- IX. Committee Reports
- X. Discussion
- XI. Public Commentary (including opportunity to speak about items for Board Consideration/Action)

Note on public input at BOE meetings: Board Policy #9322, adopted on April 14, 2008, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

- XII. Items for Board Consideration/Action
 - A. **Education**
 - A.1. Home Instruction
RESOLVED, the Board of Education approves home instruction for one student (ID#120881) to receive 10 hours per week of home instruction for 30 days beginning September 19, 2011 at a cost not to exceed \$2,400.

- A.2. Uniform State Memorandum of Agreement
RESOLVED, the Board of Education approves the Annual Update to the Uniform State Memorandum of Agreement, dated September 21, 2011. (The Agreement between education and law enforcement officials is approved on an annual basis.)

B. Finance/Operations/Transportation

- B.1. Payment of Bills – September 2011
RESOLVED, the Board of Education approves the payment of bills for September 2011 in the amount of \$2,075,459.90.

- B.2. Board Secretary's and Treasurer's Report
WHEREAS, the Board of Education has received the attached report of the secretary for the month of August 2011.
WHEREAS, this report shows the following balances on August 31, 2011

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$3,958,253.51		\$1,459,258.94
(11) Current Expense		\$4,125,388.41	
(12) Capital Outlay		\$673,954.76	
(13) Special Schools		\$10,363.65	
(20) Special Revenue Fund	(\$47,152.58)	\$29,393.83	\$0.00
(30) Capital Projects Fund	\$0.00	\$0.00	\$0.00
(40) Debt Service Fund	\$670,340.21		\$14,237.21
TOTAL	\$4,581,441.14	\$4,839,100.65	\$1,473,496.15

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- B.3. Budget Transfers for Month of August 2011
Approve the following Resolution:
RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 3160:

TO:		FROM:		
11-000-222-500-11-01	Other Purch. Svcs. - Internet	11-000-100-566-08-01	Tuition - Private (Regular SY)	\$30,000
11-000-222-500-11-01	Other Purch. Svcs. - Internet	11-000-219-104-00-01	Child Study Team - Extra Pay	\$11,000
11-000-222-500-11-01	Other Purch. Svcs. - Internet	11-000-222-610-11-02	Library Supplies - Software	\$10,000
12-000-400-390-00-00	Prof. Svcs. (Capital Projects)	11-000-230-334-01-00	Architect & Engineering Svcs.	\$280
12-000-400-450-00-00	Construction Services	11-000-261-420-09-03	Maintenance Repairs - Central	\$3,900
12-000-400-450-00-00	Construction Services	11-000-261-420-09-04	Maintenance Repairs – MH	\$9,080
12-000-400-450-00-00	Construction Services	11-000-261-420-09-06	Maintenance Repairs – WD	\$14,800
12-000-400-450-00-00	Construction Services	11-000-261-420-09-07	Maintenance Repairs - Middle	\$6,810
13-422-100-610-00-00	Summer School Supplies	13-422-200-100-00-00	Summer Fun - Secr. Salary	\$170
		Total Transfers		\$86,040

- B.4. Transportation - Parental Contract
RESOLVED, the Board of Education approves an amended parental transportation contract, to include summer school transportation, for the following student for the 2011-2012 school year:
- a) One student (ID#0121121) to the Somerset Hills Learning Institute in the amount of \$4,611.36.

- B.5. Transportation Contract For Out of District Students-Watchung Hills Regional HS
RESOLVED, that the Board of Education approves the transportation contract with Watchung Hills Regional High School for the transportation of their students for the 2011-2012 school year as follows:

Contractor	District	Route	School	Cost
Warren	WHRHS	W-145	Various locations	8,402.09
Warren	WHRHS	W-143	WHRHS	10,301.45

- B.6. Transportation for Out of District Students - MUJC
RESOLVED, that the Board of Education approves the transportation for out of district students with the Morris Union Jointure Commission for the 2011-2012 school year as follows:

Contractor	Student ID#	School	Cost
MUJC	0120679 & 0121211	ARC Kohler School	\$43,278.34
MUJC	0120350	Banyan School	\$34,126.29

- B.7. Travel Approval
Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' policy number 4133 – Travel and Work Related Expense Reimbursement, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

September 26, 2011

- Becky Black, Central School – Art Educators of NJ Association Conference, New Brunswick, NJ \$180

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

C. Personnel/Student Services

- C.1. Employment for the 2011-2012 School Year
RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employee (indicated by *) conditional upon the final approval by the New Jersey Department of Education, for the 2011-2012 school year and the Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq.”
- a) Rey Rodriguez, Bus Monitor, Transportation, at a salary of \$15,500, effective October 1, 2011 through June 30, 2012 prorated and approval to continue as a sub van driver at a rate of \$17.79 per hour. (Mr. Rodriguez is replacing Julio Chavez.)
- C.2. Part-Time Substitute Bus Monitor
RESOLVED, that the Board of Education approves Maria Ortega as a part-time substitute bus monitor at a salary of \$12.23 per hour, effective September 13, 2011 through June 30, 2012.
- C.3. Family Leave Request
RESOLVED, that the Board of Education approves the following family leave request:
- a) Andrea McGuire, Grade 3 Teacher, Central School, effective December 13, 2011 through March 16, 2012 (unpaid, with benefits) returning March 19, 2012.

- C.4. Principal Extended Work Schedule
RESOLVED, the Board of Education approves Janet Milita, Principal, Central School, three days of an extended work schedule between July 1, 2011 and August 19, 2011, at a per diem rate of \$468.02.
- C.5. Extended Appointment of Interim Business Administrator/Board Secretary
RESOLVED, that the Board of Education approves the extended appointment of Mr. Robert Zeglarski as Interim Business Administrator/Board Secretary on an as needed basis during the period of October 1 through on or about November 11, 2011, at a per diem rate of \$525, not to exceed \$9,450.
- C.6. Business Administrator Orientation
RESOLVED, that the Board of Education approves Patricia Leonhardt for 3-5 days of orientation as Business Administrator, effective September 26, 2011 through November 14, 2011, at a per diem rate of \$503.85.
- C.7. 2011-2012 Sport Coaches
RESOLVED, that the Board of Education approves the appointment of the following sport coaches for the 2011-2012 school year:
- a) Girls' Soccer – Jen Miller
 - b) Boys' Soccer – Kurt Reck
 - c) Cross Country – Nick Bayachek
 - d) Girls' Basketball – Laura Lamson
 - e) Boys' Basketball – Zach Liu
 - f) Cheerleading – Liza Lontai
 - g) Softball – Kristen D'Alessandro
 - h) Baseball – David Arnold
 - i) Track – Carolyn McCloskey, Donna Bardy, Bob Hartshorn
- C.8. Resignation
RESOLVED, that the Board of Education approves the resignation for the purpose of retirement for Ann Menken with appreciation for the 13 years of service to the Warren School District, effective May 31, 2012.
- C.9. Substitute Teachers
RESOLVED, that the Board of Education approves the following Substitute Teachers for the 2011-2012 school year:
- a) Kristina Franko
 - b) Luisa Estevez-Young
 - c) Maria DeSimone (previous sub 2010-2011)
 - d) Arielle Gartenberg
 - e) Ana Geraldles (previous sub 2010-2011)
 - f) James Zilinski
 - g) Meghan Nadeau (previous sub 2010-2011)
- C.10. Part-Time Soccer Coach
RESOLVED, that the Board of Education approves Ray Balkonis, Math Teacher, Middle School as a part-time soccer coach to temporarily assist, Jen Miller until she receives her criminal history approval, effective September 19, 2011 at the WTEA hourly rate, not to exceed \$800. (Most likely completed by September 30th.)
- C.11. Computer Technician Services
RESOLVED, the Board of Education approves Jason Sandt as a contracted services Computer Technician for the period of September, 1, 2011 to June 30, 2012 for up to 15 hours per week at a rate of \$26.57 per hour, not to exceed \$17,150.
- C.12. Change of Assignment
RESOLVED, the Board of Education approves the change of assignment for Briana McLeroy from full-time Classroom Paraprofessional, Central School (September 1, 2011 through September 19, 2011) to .5 Special Education Teacher, BA, Step 1-2 (maternity leave) and .5 Classroom Paraprofessional, Central School, effective September 20, 2011 through June 30, 2012. (Mrs. Graef is leaving earlier than expected.)

- C.13. After School Club – 2011-2012 School Year
RESOLVED, that the Board of Education approves the following after school club for the 2011-2012 school year and the instructors for each club at the negotiated stipend rate.

Central School

- a) Art Club – advisor Rebecca Black at a stipend of \$1,430.
- b) Musical Theater Club 2 – advisor MaryBeth LeBlond at a stipend of \$1,192.
- c) Musical Theater Club 1 – advisor Laura Rodaman at a stipend of \$1,192.
- d) Sports Club – advisor Laura Lamson at a stipend of \$715.

Mt. Horeb School

- a) Chorus – advisor Mark Weber at a stipend of \$1,430.
- b) Creative Creations – advisor Michele Stora de Cruz at a stipend of \$715.
- c) Cup Stacking Club – advisor Andrew Ahimovic at a stipend of \$715.
- d) Math Club – advisor Michele Gaglioti at a stipend of \$715.
- e) Newspaper Club – advisors Christine Burkhardt & Michelle Cebula at a stipend of \$715 each.
- f) Service Club – advisor Christine Burkhardt at a stipend of \$1,430.
- g) Sports Club – advisor Andrew Ahimovic at a stipend of \$1,430.

Woodland School

- a) ASAP Math – advisor Nancy Braunstein at a stipend of \$1,430.
- b) Board Game Club – advisor Anita Brower at a stipend of \$1,430.
- c) Library Club – advisor Nancy Darby at a stipend of \$1,430.
- d) Service Club – advisor Christina Brink at a stipend of \$1,430.
- e) Study Island – advisor Marilyn Brown at a stipend of \$1,430.
- f) Top Notch Literacy & Math Skills Club – advisor Margee Pfeifer at a stipend of \$1,430.

Middle School

- a) "Bee" a Stellar Speller – advisor Debra Tambor at a stipend of \$1,430..
- b) Backstage – advisor Joel VanTine at a stipend of \$1,430.
- c) Basketball Club – advisor Amanda Rodriques at a stipend of \$1,430.
- d) Beginning/Inst. Guitar Club – advisor John Seremula
- e) Board Games – advisor Josephine Brasile at a stipend of \$1,430.
- f) Buddy to Buddy – advisors Helen Scully and Midge Johnson at a stipend of \$1,430 each.
- g) Come Crochet With Me – advisor Lisa Seccamanie at a stipend of \$1,430.
- h) Grade 6 Computer Clue – advisor Sean Convery at a stipend of \$1,430.
- i) Grade 7/8 Computer Club – advisor Sean Convery at a stipend of \$1,430.
- j) Drawing Club – advisor Meryl Lettire at a stipend of \$1,430.
- k) E² – advisor Susan Cooper at a stipend of \$1,430.
- l) Flag Football – advisor Deb Granrath at a stipend of \$715.
- m) Graphic Design Club – advisor Meryl Lettire at a stipend of \$1,430...
- n) Homework Help Club – advisor Josephine Brasile at a stipend of \$1,430.
- o) Homework Help Club – advisor Josephine Brasile at a stipend of \$1,430.
- p) Homework Help Club – advisor Jane Claussen and Lisa Seccamanie at a stipend of \$715 each.
- q) Homework Help Club – advisor Dan Ticchio at a stipend of \$1,430.
- r) Honor Band – advisor Diane McCloskey at a stipend of \$715.
- s) Jazz Band – advisor Joel VanTine at a stipend of \$1,430.
- t) Lego Robotics – advisor Susan Cooper at a stipend of \$1,430.
- u) Let's Make A Movie – advisor Lisa Seccamanie at a stipend of \$1,430.
- v) Marching Band – advisor Diane McCloskey at a stipend of \$715.
- w) M.A.T.H. Club – advisor Susan Cooper at a stipend of \$715.
- x) Musical Show – advisor Diane McCloskey at a stipend of \$2,640.
- y) New Jersey Peer to Peer – advisor Lynn Degen and Susan Cooper at a stipend of \$1,430 each.
- z) Ping Pong – advisor Deb Granrath at a stipend of \$715.
- aa) SGA – WMS – advisor Beverly MacGorman at a stipend of \$1,430.
- bb) Sim City – advisor Steve Verger at a stipend of \$1,430.
- cc) Solar Car – advisors Susan Cooper and Ernie Monaco at a stipend of \$715 each.
- dd) Talent Show – advisors Beverly MacGorman and Joel VanTine at a stipend of \$357.50 each
- ee) Tech Director –advisor Joel VanTine at a stipend of \$1,430.

- ff) Techno Wizards – advisor Sean Convery at a stipend of \$1,430.
- gg) Yearbook – advisors Sean Convery and Beverly MacGorman at a stipend of \$1,430 each.

C.14. Extended Hours
RESOLVED, the Board of Education approves the extended hours for Beth Filiano to accompany one student (ID#121234) to clubs two days per week at a cost not to exceed \$950.

D. Policy

D.1. Policies – First Reading
RESOLVED, that the Board of Education approves the first reading of policy 9111 Qualifications and Requirements of Board Members.

XIII. Old Business
• Baseline Concussion Software

XIV. New Business

XV. Public Commentary

XVI. Executive Session
WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it
RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)
1) a matter rendered confidential by federal or state law
2) a matter in which release of information would impair the right to receive government funds
3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
4) a collective bargaining agreement and/or negotiations related to it
5) a matter involving the purchase, lease, or acquisition of real property with public funds
6) protection of public safety and property and/or investigations of possible violations or violations of law
7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
8) specific prospective or current employees unless all who could be adversely affected request an open session
9) deliberation after a public hearing that could result in a civil penalty or other loss
and be it
FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVII. Adjourn