

# WARREN TOWNSHIP SCHOOLS

**Board of Education Meeting \* January 24, 2012 \* 7:00 PM**  
**Angelo L. Tomaso School**

- I. Call to Order and Statement of Presiding Officer Gregory Przybylski, President  
Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the open public meetings act was provided by the posting, mailing/delivery, and filing of this notice on June 23, 2011. This notice was on that date posted on the bulletin board in the Township Office, mailed to the Courier News and the Echoes Sentinel, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."
- II. Pledge of Allegiance
- III. Roll Call  
MS, CA, SB, JD, DH, RM, JS, PT, GP
- IV. Presentation
  - 5<sup>th</sup> Grade Research Projects
  - Recess – Math Outdoor Education
- V. Minutes
  - Approve the public and private session minutes of the January 10, 2012 board meeting.
- VI. Correspondence and Information
  - HIB Information  
Total # of Investigations:   2   Total # of Determined Bullying Incidents:   1
- VII. President's Remarks – Gregory Przybylski
- VIII. Superintendent's Remarks – Tami Crader
- IX. Committee Reports
- X. Discussion
  - 2012-2013 Budget- Process and New Law Regarding Budget Vote
  - Rezoning – Woodland School
- XI. Public Commentary (including opportunity to speak about items for Board Consideration/Action)

**Note on public input at BOE meetings:** Board Policy #9322, adopted on April 14, 2008, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

- XII. Items for Board Consideration/Action
  - A. **Education**
  - B. **Finance/Operations/Transportation**
    - B.1. Payment of Bills – January 31, 2012  
RESOLVED, the Board of Education approves the payment of bills for January 2012 in the amount of \$1,986,141.25

B.2. Board Secretary's and Treasurer's Report

WHEREAS, the Board of Education has received the attached report of the secretary for the month of December 2011.

WHEREAS, this report shows the following balances on December 31, 2011

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$7,760,089.54		\$1,459,258.94
(11) Current Expense		\$2,236,930.24	
(12) Capital Outlay		\$647,253.76	
(13) Special Schools		\$8,248.65	
(20) Special Revenue Fund	(\$32,680.39)	\$34,313.19	
(30) Capital Projects Fund	\$0.00	\$0.00	\$0.00
(40) Debt Service Fund	\$618,996.65		\$14,237.21
<b>TOTAL</b>	<b>\$8,346,405.80</b>	<b>\$2,926,745.84</b>	<b>\$1,473,496.15</b>

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

B.3. Budget Transfers for Month of December 2011

Approve the following Resolution:

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 3160:

TO:		FROM:		
11-000-219-610-08-00	CST - Supplies	11-000-219-104-00-01	Child Study Team - Extra Pay	\$3,000
11-000-222-500-11-02	Educ. Media/Library - Other Purch. Svcs.	11-000-222-610-11-02	Library Supplies - Software	\$28,000
11-000-230-331-01-00	Legal Services	11-000-291-241-00-00	Retirement Contributions (PERS & DCRP)	\$25,000
11-000-230-530-01-22	Telephone - District	11-000-262-621-05-00	Heat - ALT	\$15,000
11-000-230-610-11-01	Supplies Admin. Hardware	11-000-262-621-03-00	Heat - Central	\$20,000
11-000-251-600-01-00	Business Office - Supplies	11-000-262-621-03-00	Heat - Central	\$5,000
11-000-252-330-11-01	Technology - Prof. Services	11-000-222-390-11-01	Educ. Media/Library - Purch. Tech. Svcs.	\$27,000
11-000-261-420-07-50	Maint. Repairs - MS Fire.	11-000-262-621-04-00	Heat - Mt. Horeb	\$10,000
11-000-262-580-09-00	Workshops & Travel - Maint.	11-000-262-520-01-00	Insur. - Property & Liability	\$1,500
11-190-100-500-11-02	Other Purchased Services - Instr. Software	11-190-100-610-11-02	Supplies - Instr. Software	\$15,000
12-000-400-390-03-01	Prof. Svcs. - CS APR	12-000-400-931-00-00	Capital Reserve Transfer	\$20,000
12-000-400-450-03-01	Construction - CS APR	12-000-400-931-00-00	Capital Reserve Transfer	\$130,000
12-000-400-390-06-01	Prof. Svcs. - WD Playground	12-000-400-931-00-00	Capital Reserve Transfer	\$10,000
12-000-400-450-06-01	Construction - WD Playground	12-000-400-931-00-00	Capital Reserve Transfer	\$60,000
12-000-400-390-07-50	Prof. Svcs. - MS Fire	11-000-262-621-07-00	Heat - Middle	\$24,000
12-000-400-450-04-01	Constr. - MH ATC Controls	12-000-400-450-00-00	Construction Services	\$91,800
12-000-400-450-07-01	Construction - MS Bleachers	12-000-400-450-00-00	Construction Services	\$91,000
		<b>Total Transfers</b>		<b>\$576,300</b>

- B.4. District School Street Rezoning  
RESOLVED, the Board of Education approves the following streets from the Woodland Zone to the Central Zone, beginning in September, 2012:

Arrighi Dr		Loren Way	
Blackthorne Rd		Marian Ln	Currently no students
Carriage Ct	Currently no students	Mountain Ave (200 and above)	
Countryside Ln	Currently no students	Mountain Blvd	
Crest Ln	Currently no students	Mountain Ct	Currently no students
Crown Dr		Mt. Bethel Rd	
Deerfield Rd		Old Church Rd	
Dubois Rd	Currently no students	Old Stirling Rd (between Reinman & Mountain Blvd)	
Forest Dr	Currently no students	Peach Tree Ln	
Giddes Ln	Currently no students	Reinman Rd (between Dubois and Mt. Bethel)	
Helen St		San Rd	
Hemlock Cr		Sycamore Way	
Hillcrest Blvd		Wexford	Currently no students
Isabella Way		Wilshire Rd	
Lauriel Ct			

- B.5. Building Envelope Repairs Project at Central School  
RESOLVED, the Board of Education approves the commencement of the Building Envelope Repairs Project at Central School including the submission of the documents to the Department of Education for review. The documents will be prepared by USA Architects. If required, USA Architects is authorized to update the Long Range Facilities Plan for these projects.

- B.6. Waiver of Requirements - Special Education Medicare Initiative (SEMI) program  
RESOLVED, that the Warren Township Board of Education approves the Waiver of Requirements Special Education Medicare Initiative (SEMI) Program:

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for the 2012-2013, and

WHEREAS, the Warren Township Board of Education desires to apply for this waiver due to the fact that it has fewer than 40 Medicaid eligible classified students.

NOW THEREFORE BE IT RESOLVED, that the Warren Township Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in Somerset County the appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2012-2013 school year.

**C. Personnel/Student Services**

- C.1. Summer Fun Coordinator 2012  
RESOLVED, that the Board of Education approves Meryl Lettore, Middle School, as Summer Fun Coordinator for the summer of 2012 at a salary of \$8,783.
- C.2. Amendment of Additional Hours  
RESOLVED, that the Board of Education amends the dates for Carmella Motyczka to work an additional 32 hours total, for four Thursdays, from February 2, 2012 through February 23, 2012 to March 1, 2012 through March 22, 2012 at her hourly rate of \$15.57 at a cost not to exceed \$500.
- C.3. Medical Leave Request  
RESOLVED, that the Board of Education approves a medical leave request under FMLA for Joan Gwozdz effective January 19, 2012 to on or about March 1, 2012 (unpaid with benefits).
- C.4. Family Leave Request  
RESOLVED, that the Board of Education approves the family leave request for Kelly Stankiewicz, School Guidance Counselor, Mt. Horeb School, effective September 4, 2012 through December 4, 2012 (unpaid, with benefits) returning December 5, 2012.
- C.5. Substitute Teachers  
RESOLVED, that the Board of Education approves the following Substitute Teachers for the 2011-2012 school year:

- a) Jordan DeGroat
- b) Debra Rothenberg

- C.6. Middle School Play Staff and Stipends  
RESOLVED, that the Board of Education approves the following personnel and stipends in support of the 2011-2012 Middle School play as follows:
- Director – Diane McCloskey, \$2,640
  - Stage/Sound – Joel VanTine, \$1,430
  - Production – Bev MacGorman, \$1,430
  - Set Designer – Doug MacGorman, \$1,430
  - Choreographer – Jennifer Zimmerman, \$1,430
  - Assistant Director – Cathy Lazas, \$1,430
- C.7. 2011-2012 Sport Coach  
RESOLVED, that the Board of Education approves Laura Lamson as the girls' softball coach for the 2011-2012 school year at the negotiated WTEA stipend.

**D. Policy**

- D.1. Policies – First Reading  
RESOLVED, that the Board of Education approves the first reading of the following policies:
- a) 4111/4211 – Recruitment, Selection And Hiring
  - b) 4121 – Substitute Teachers

XIII. Old Business

XIV. New Business

- Snow Day Makeup Process

XV. Public Commentary

XVI. Executive Session  
WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it  
RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

WHEREAS, action will not be taken upon return to public session  
and be it  
FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVII. Adjourn