

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * February 13, 2012 * 7:00 PM

Warren Middle School

- I. Call to Order and Statement of Presiding Officer Gregory Przybylski, President
 Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the open public meetings act was provided by the posting, mailing/delivery, and filing of this notice on February 7, 2012. This notice was on that date posted on the bulletin board in the Township Office, mailed to the Courier News and the Echoes Sentinel, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."
- II. Pledge of Allegiance
- III. Roll Call
 MS, CA, SB, JD, DH, RM, JS, PT, GP
- IV. Presentation
 - Budget Overview
- V. Minutes
 - Approve the public and private session minutes of the January 24, 2012 board meeting.
- VI. Correspondence and Information
 - HIB Information
 Total # of Investigations: 4 Total # of Determined Bullying Incidents: 2
 - Fire Drills

<u>ALT</u>	<u>Central</u>	<u>Mt. Horeb</u>	<u>Woodland</u>	<u>Middle</u>
January 17	January 6	January 11	January 10	January 23
 - Security Drills

<u>ALT</u>	<u>Central</u>	<u>Mt. Horeb</u>	<u>Woodland</u>	<u>Middle</u>
January 27, 2012 Sheltering In	January 20 Sheltering In	January 30 Sheltering In	January 25 Sheltering In	January 20 Sheltering-In
- VII. President's Remarks – Gregory Przybylski
- VIII. Superintendent's Remarks – Tami Crader
- IX. Committee Reports
- X. Discussion
 - Rezoning final update
- XI. Public Commentary (including opportunity to speak about items for Board Consideration/Action)

Note on public input at BOE meetings: Board Policy #9322, adopted on April 14, 2008, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

- XII. Items for Board Consideration/Action

A. Education

- A.1. Home Instruction
RESOLVED, the Board of Education approves home instruction for one student (ID#121374) to receive 10 hours per week of home instruction for a period of 30 days beginning February 1, 2012 at a cost not to exceed \$2,000.
- A.2. Tuition-In Student – 2011-2012 School Year
RESOLVED, the Board of Education approves one tuition-in special education student (ID#121387) from Bridgewater to attend our SEED program, effective January 17, 2012, for the 2011-2012 school year at a per diem tuition rate of \$172.76, with an additional cost of \$95 per diem for paraprofessional staff, for a total of \$267.76 per diem. Placement terminated January 27, 2012.
- A.3. Home Instruction
RESOLVED, the Board of Education approves home instruction for one student (ID#121384) to receive 10 hours per week of home instruction for a period of 30 days beginning February 13, 2012 at a cost not to exceed \$2,000.

B. Finance/Operations/Transportation

- B.1. NJSBAIG - ERIC North Sub-fund Application for 2012 Safety Program
RESOLVED, the Board of Education approves the submission of a grant application for the 2012 Safety Grant Program through the New Jersey School Boards Association Insurance Group's ERIC North Sub-fund for the qualified purposes of upgrading the security system at the doors of the schools in the Warren Township School District as described in the application, in the amount of \$8,850.00 for the period of July 1, 2012 to June 30, 2013.
- B.2. Central School Playground Equipment
RESOLVED, that the Board of Education approves the purchase and installation of Central School Playground Equipment, as specified in Game Time's January 19, 2012 proposal, at a cost of \$19,952.70, per the Middlesex Regional Educational Services Commission (MRESC) bid.
- B.3. PTO Donation – Central School
RESOLVED, that the Board of Education accepts, with gratitude, a donation in the amount of \$10,000 from the Central School PTO, to be used to share the cost of the purchase and installation of the Central School Playground Equipment.
- B.4. Warren Lions Club Donation
RESOLVED, that the Board of Education approves, with appreciation, a donation in the amount of \$500 from the Warren Lions Club for use during lunch time in the Warren Township Schools.
- B.5. Establishing the Election of Members of the Warren Board of Education As the First Tuesday after the First Monday in November
WHEREAS, P.L. 2011, c. 202 authorizes changing the election date of school board members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election); and
WHEREAS, Such action requires the adoption of a resolution by a school district or the municipality or municipalities constituting such district, as set forth in P.L. 2011, c. 202; and
WHEREAS, P.L. 2011, c. 202 requires that the change to a November election remain in effect for four years; and
WHEREAS, P.L. 2011, c. 202 eliminates the annual voter referendum on the proposed general fund tax levy (i.e., the base budget which is at or below the statutory tax levy cap) in school districts where board of education members are elected at the General Election; and
WHEREAS, P.L. 2011, c. 202 requires that an additional general fund tax levy proposal (i.e., for an expenditure in excess of the tax levy cap) be presented to voters as a separate question at the General Election; and
WHEREAS, the Warren Board of Education believes that the financial interest of its constituents is safeguarded by the state's tax levy cap and the thorough review of the proposed school budget by the Executive County Superintendent and the Executive County School Business Administrator; and

WHEREAS, the Warren Board of Education believes that more citizens will participate in the selection of school board members at the General Election than on the third Tuesday in April and that the higher level of participation will foster positive interest in our public schools; and

WHEREAS, the Warren Board of Education is committed to the non-partisan status of school board membership and the non-partisan conduct of school elections, and believes this principle will not be compromised by conducting board member elections in November.

NOW, THEREFORE, BE IT RESOLVED, That, pursuant to P.L. 2011, c. 202, the Warren Board of Education changes the annual election date for school board members from the third Tuesday in April to the November General Election, beginning in 2012; and be it further

RESOLVED, That, pursuant to P.L. 2011, c. 202, the annual organization meeting of the Warren Board of Education will take place in the first week of January following the November General Election and that the board of education's next organization meeting will take place in the first week of January 2013; and be it further

RESOLVED, That, pursuant to P.L. 2011, c. 202, members of the Warren Board of Education whose terms would have expired by May 2012 will continue to serve in office until the January 2013 organization meeting; and be it further

RESOLVED, That this resolution be transmitted to the Somerset County Clerk; the Somerset County Board of Elections and/or Superintendent of Elections; the Warren municipal clerk(s) and school board secretary or secretaries; the Department of State, Division of Elections; the Department of Education's Executive County Superintendent; and the Department of Community Affairs, Division of Local Government Services; and be it further

RESOLVED, That a copy of this resolution also be provided to the New Jersey School Boards Association and New Jersey State League of Municipalities.

B.6. CHA Energy Audit

RESOLVED, that the Board of Education hereby authorizes execution of a contract with CHA for an energy audit of the district's buildings, at a cost of \$25,245. Total cost of the audit to be reimbursed by New Jersey's Clean Energy Program.

B.7. Travel Approval

Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' policy number 4133 – Travel and Work Related Expense Reimbursement, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

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| • Bruce Gant, NJMEA State Conference, East Brunswick | Feb 2012
\$ 150 |
| • Laurie Donovan, Effective Sensory Diets 2012, Somerset | March 2012
\$ 169 |
| • Alison Hales, Effective Sensory Diets 2012, Somerset | \$ 169 |
| • Marilyn Goldstein, NJTESOL Workshop, New Brunswick | May 2012
\$ 234 |
| • Cathlin Rozman, NASA & Clouds Program, Houston, TX | July 2012
\$3,400 |

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

B.8. Out of District Students for the School Year

RESOLVED, the Board of Education approves an addendum to the transportation agreement with Watchung Borough for the additional transportation of students for the 2011-12 school year as follows: Athletic trips occurring between December 6, 2011 and February 7, 2012, for 20 trips at an individual cost per trip of \$101.23 each, for a total cost of \$2,024.60.

B.9. Contract Rejection for Construction Services - Playground Installation at Woodland School

RESOLVED, the Board of Education approves the following resolution:

WHEREAS, a recommendation was made by the Superintendent of Schools to the Warren Township Board of Education ("Board") to seek a contract for construction services for the Playground Installation at Woodland School (hereinafter "Project"); and WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Thursday February 9, 2012 the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.;

<u>Contractor</u>	<u>Base Bid</u>	<u>Alt # 1</u>
All Surface Asphalt Paving	\$ 96,450	\$ 8,500
Andy Matt, Inc.	\$ 181,026	\$ 18,974
Rich Picerno	\$ 122,729	\$ 21,900
Tec-Con Contractors	\$ 91,128	\$ 16,800
Halecon	\$ 106,000	\$ 18,400

WHEREAS, the bids submitted have been reviewed and have been determined to exceed the Board's budget for the Project, and NOW, THEREFORE BE IT RESOLVED, that the Board hereby rejects the bids as unresponsive based on the fact that they exceed the Board's budget for the Project, and BE IT FURTHER RESOLVED, that the Board hereby authorizes the Project be rebid pursuant to New Jersey Public Contract Laws, N.J.S.A. 18A:18A-1, et seq

- B.10. District School Street Rezoning
RESOLVED, the Board of Education approves the following streets from the Woodland Zone to the Central Zone, beginning in September, 2012:

Arrighi Dr		Loren Way	
Blackthorne Rd		Marian Ln	Currently no students
Carriage Ct	Currently no students	Mountain Ave (200 and above)	
Countryside Ln	Currently no students	Mountain Blvd	
Crest Ln	Currently no students	Mountain Ct	Currently no students
Crown Dr		Mt. Bethel Rd	
Deerfield Rd		Old Church Rd	
Dubois Rd	Currently no students	Old Stirling Rd (between Reinman & Mountain Blvd)	
Forest Dr	Currently no students	Peach Tree Ln	
Giddes Ln	Currently no students	Reinman Rd (between Dubois and Mt. Bethel)	
Helen St		San Rd	
Hemlock Cr		Sycamore Way	
Hillcrest Blvd		Wexford	Currently no students
Isabella Way		Wilshire Rd	
Lauriel Ct			

C. Personnel/Student Services

- C.1. Summer Fun Secretary 2012
RESOLVED, that the Board of Education approves Eileen Haddican, Multi Duty Paraprofessional, Middle School, as Summer Fun Secretary for the summer of 2012 at a salary of \$4,630.
- C.2. Family Medical Leave Request
RESOLVED, that the Board of Education approves the family medical leave request under FMLA for Kristen Boni, French Teacher, Middle School, effective February 3, 2012 through March 16, 2012 (unpaid, with benefits) returning on or about March 19, 2012.
- C.3. Resignation and Retirement

RESOLVED, that the Board of Education approves the following resignations:

- a) Jose Sala, Head Day Custodian, Angelo L. Tomaso School, for the purpose of retirement, with appreciation for the 18 years of service to the Warren Township School district, effective July 1, 2012.
- b) Ann Hartshorn, Grade 7 Reading and Grade 8 Elective Teacher, Middle School for the purpose of retirement, with appreciation for the 37 years of service to the children of Warren, effective July 1, 2012.
- c) Dawn DeLorenzo, Special Education Teacher, Woodland School, effective June 30, 2012.

C.4. Substitute Teachers

RESOLVED, that the Board of Education approves the following Substitute Teachers for the 2011-2012 school year:

- a) Bridget Malin
- b) Lorraine Larew (former ALT Teacher)
- c) Arielle Weinstein
- d) Kevin Harden
- e) Violeta Lalveliēne
- f) Brittany Kraly
- g) Lawrence Paruta
- h) Linda Klauber
- i) Mary Jackson

C.5. Power School Training

RESOLVED, that the Board of Education approves SJTP to provide Power School Administrator training to be complete by April 1, 2012 for 10 hours at a cost not to exceed \$900.

D. Policy

D.1. Policies – Second and Final Reading

RESOLVED, that the Board of Education approves the second and final reading of the following policies:

- a) 4111/4211 – Recruitment, Selection And Hiring
- b) 4121 – Substitute Teachers

XIII. Old Business

XIV. New Business

- Superintendent's Evaluation
- Board of Education Self-Evaluation

XV. Public Commentary

XVI. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

Action will not be taken upon return to public session

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVII. Adjourn