

# WARREN TOWNSHIP SCHOOLS

**Board of Education Meeting \* August 9, 2011 \* 7:00 PM**  
**Board of Education Administrative Building**

- I. Call to Order and Statement of Presiding Officer Gregory Przybylski, President  
Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the open public meetings act was provided by the posting, mailing/delivery, and filing of this notice on July 26, 2011. This notice was on that date posted on the bulletin board in the Township Office, mailed to the Courier News and the Echoes Sentinel, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."
- II. Pledge of Allegiance
- III. Roll Call  
MS, CA, SB, JD, DH, RM, JS, PT, GP
- IV. Presentation
- V. Minutes
  - Approve the public and private session minutes of the July 18, 2011 board meeting.
- VI. Correspondence and Information
- VII. President's Remarks – Gregory Przybylski
- VIII. Superintendent's Remarks – Tami Crader
- IX. Committee Reports
- X. Discussion
  - Board and District Goals
- XI. Public Commentary (including opportunity to speak about items for Board Consideration/Action)

**Note on public input at BOE meetings:** Board Policy #9322, adopted on April 14, 2008, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

- XII. Items for Board Consideration/Action
  - A. **Education**
    - A.1. Instrumental Music Curriculum  
RESOLVED, the Board of Education approves the revised Instrumental Music curriculum dated August 9, 2011.
    - A.2. Extension of Rental of the DynaVox  
RESOLVED, the Board of Education approves the four week extension of rental of the DynaVox beginning August 1, 2011 for one student (ID#120949) for a cost to the district of \$930.

- A.3. Additional Summer Evaluations  
RESOLVED, the Board of Education approves additional summer evaluations for one student (ID#121333) to include Speech at \$330, Psychological at \$484, Social History at \$399, and Case Management at \$484 for a total cost to the district of \$1,697.
- A.4. Additional Case Management  
RESOLVED, the Board of Education approves additional case management days for the following students:  
a) Two days for one student (ID#121295) at \$484 per day for a total cost to the district of \$968.  
b) One day for one student (ID#120540) at \$484 per day total.
- A.5. In-District and Out-of-District Related Services  
RESOLVED, the Board of Education approves the list of in-district and out-of-district related services for the 2011-2012 school year dated August 1, 2011. (Inadvertently left off prior approved list.)
- A.6. Curriculum Review and Technology Programming Meeting  
RESOLVED, the Board of Education approves a curriculum review and technology programming meeting for one student (ID#120949) to include Diane Harris, Julie Jagiello and Brian Friedlander at a cost not to exceed \$420.
- A.7. Related Services  
RESOLVED, the Board of Education amends motion A.2.c. from July 18, 2011, to include home OT for one student (ID#120949) for the month of August not to exceed an additional cost of \$400 for a total cost of all services of \$10,850.
- A.8. 2011-2012 Board and District Goals  
RESOLVED, the Board of Education approves the Board and District Goals for the 2011-2012 school year dated August 9, 2011.

**B. Finance/Operations/Transportation**

- B.1. Partial Payment of Bills  
RESOLVED, the Board of Education approves the partial payment of bills from August 1, 2011 through August 9, 2011 in the amount of \$581,128.64
- B.2. Partial Payment of Bills  
RESOLVED, the Board of Education authorizes the school business administrator/board secretary, pursuant to policy 3326, to audit pending bills and claims, to pay qualifying bills and claims within approved budget line item amounts, from August 10, 2011 to August 31, 2011, and to submit those bills to the Board of Education for approval at its next regular meeting.
- B.3. Board Secretary's and Treasurer's Report  
WHEREAS, the Board of Education has received the attached report of the secretary for the month of June.  
WHEREAS, this report shows the following balances on June 30, 2011

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$4,552,073.50		\$1,227,562.99
(11) Current Expense		\$1,517,241.28	
(12) Capital Outlay		\$140,692.37	
(13) Special Schools		\$129.18	
(20) Special Revenue Fund	(\$1,127.78)	\$33,616.42	\$0.00
(30) Capital Projects Fund	\$0.00	(\$83,935.82)	\$0.00
(40) Debt Service Fund	\$14,239.21	\$14.25	\$14,239.21
<b>TOTAL</b>	<b>\$4,565,184.93</b>	<b>\$1,607,757.68</b>	<b>\$1,241,802.20</b>

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

B.4. Budget Transfers for Month of June 2011

Approve the following Resolution:

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 3160:

TO:		FROM:		
11-000-221-110-12-00	Curriculum Dev. - Stipends	11-000-221-600-12-00	Curriculum – Supplies	\$2,810
11-000-230-590-01-00	Admin. -Other Purch. Services	11-000-230-339-01-00	Purchased Professional Svcs.	\$960
11-000-252-580-11-01	Workshops & Travel – Tech.	11-000-252-330-01-00	Tech./Network – Purch. Svcs.	\$150
11-000-262-340-09-00	B&G – Purch. Technical Svcs.	11-000-262-621-03-00	Heat – Central	\$90
11-000-262-610-09-00	Building Supplies – Maint.	11-000-262-621-03-00	Heat – Central	\$2,470
11-000-270-610-10-00	General Supplies – Transp.	11-000-270-420-10-00	Repair & Maint. - Transp.	\$8,200
11-000-270-610-10-00	General Supplies – Transp.	11-000-270-615-10-00	Transportation Supplies	\$3,200
11-000-270-610-10-00	General Supplies – Transp.	11-000-270-800-10-00	Transportation – Other	\$375
11-120-100-101-00-02	Grades 1-5 Sub. Teachers	11-130-100-101-00-01	Gr. 6-8 Teachers – Salaries	\$11,775
11-190-100-500-00-00	Other Purchased Services	11-190-100-890-00-00	Misc. Instr. Expenditure	\$330
11-190-100-610-11-01	Supplies – Instr. Hardware	11-110-100-101-00-01	Kindergarten Teacher – Sals.	\$35,000
11-190-100-610-11-01	Supplies – Instr. Hardware	11-130-100-101-00-01	Gr. 6-8 Teachers – Salaries	\$17,000
11-190-100-610-11-01	Supplies – Instr. Hardware	11-190-100-610-12-00	Instructional Supplies – Kits	\$17,000
11-190-100-610-11-01	Supplies – Instr. Hardware	11-190-100-640-03-00	Textbook Replacement – CS	\$5,000
11-190-100-610-11-01	Supplies – Instr. Hardware	11-190-100-640-04-00	Textbook Replacement – MH	\$7,000
11-190-100-610-11-01	Supplies – Instr. Hardware	11-190-100-640-05-00	Textbook Replacement – ALT	\$4,500
11-190-100-610-11-01	Supplies – Instr. Hardware	11-190-100-640-06-00	Textbook Replacement – WD	\$7,500
11-190-100-610-11-01	Supplies – Instr. Hardware	11-190-100-640-07-00	Textbook Replacement – MS	\$5,000
11-190-100-610-11-01	Supplies – Instr. Hardware	11-190-100-640-12-00	Textbooks - Series Replace.	\$24,200
11-240-100-610-04-00	ESL Supplies	11-204-100-610-08-00	LLD Supplies	\$70
11-402-100-100-00-00	Sports Stipends	11-401-100-100-00-00	Co-Curricular Stipends	\$615
12-000-252-730-00-00	Administrative IT Equipment	11-000-262-622-03-00	Electricity – Central	\$8,000
12-000-252-730-00-00	Administrative IT Equipment	11-000-262-622-05-00	Electricity – ALT	\$8,000
12-000-252-730-00-00	Administrative IT Equipment	11-000-262-622-07-00	Electricity – Middle	\$15,250
		<b>Total Transfers</b>		<b>\$184,495</b>

B.5. Travel Approval

Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' policy number 4133 – Travel and Work Related Expense Reimbursement, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

**October 2011**

- Faye Brady, Post Traumatic Stress Management, Piscataway, NJ \$200

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

B.6. Revised Board Meeting Dates

RESOLVED, the Board of Education approves the revised list of meetings for the 2011-2012 school year dated August 9, 2011.

C. **Personnel/Student Services**

C.1. Employment for the 2011-2012 School Year

RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by \*) conditional upon the final approval by the New Jersey Department of Education, for the 2011-2012 school year and the Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq."

- a) Darlene Bernhard, Grade 2 Leave Replacement Teacher, Mt. Horeb School, BA, Step 1-2 of the 2009-2010 salary guide (2011-2012 step will be determined once collective bargaining is concluded), effective September 1, 2011 through June 30, 2012. (Replacing Rachel Hildebrand on family leave.)
- b) Jessica Halpern, Special Education Leave Replacement Teacher, Middle School, BA, Step 1-2 of the 2009-2010 salary guide (2011-2012 step will be determined once collective bargaining is concluded) and a stipend of \$1,800 for his teaching certificate, effective September 1, 2011 through December 30, 2011. (Ms. Halpern is replacing Leslie Ortega on child rearing leave.)
- c) Jaclyn Aptekar, Kindergarten Leave Replacement Teacher, Mt. Horeb School, BA, Step 1-2 of the 2009-2010 salary guide (2011-2012 step will be determined once collective bargaining is concluded), effective September 1, 2011 through June 30, 2012. (Ms. Aptekar is replacing Kristen Stoyanov on child rearing leave.)
- d) Beth Ann Filiano, Classroom Paraprofessional, Middle School, Step 5-6 of the 2009-2010 salary guide (2011-2012 step will be determined once collective bargaining is concluded), effective September 1, 2011 through June 30, 2012. (Ms. Filiano is replacing Ms. Aptekar.)
- e) Lyndsay Butler, Grade 3 Teacher, Central School, BA, Step 1-2 of the 2009-2010 salary guide (2011-2012 step will be determined once collective bargaining is concluded), effective September 1, 2011 through June 30, 2012. (Ms. Butler is replacing Patrick Rock who resigned.)
- f) Anastassia McAteer, Multi-Duty Paraprofessional, Woodland School, step 3-4, (2011-2012 step will be determined once collective bargaining is concluded), effective September 1, 2011 through June 30, 2012. (Ms. McAteer is replacing Ms. Urso who resigned.)

C.2. Change of Contract to Tenure-Track Position

RESOLVED, the Board of Education approves the change of contract for Elena Marinello from a maternity Leave position to a tenure track position, Grade 1, Angelo L. Tomaso School, BA+15, step 1-2, effective September 1, 2011 through June 30, 2012.

C.3. Related Service Contractors

RESOLVED, that the Board of Education approves the following related service contractors:

- a) The Newmark School to provide six hours per month of consultation to school based behavioral disabilities program (SEED) at an hourly rate of \$150 for a total cost to the district of \$9,000.
- b) Cynthia Levy to have provided 12.5 hours of speech services to the ABA Pre-school class during the Summer Fun program for a total cost to the district of \$875.
- c) Assistivetek to provide assistive technology assessment and consultation for one student (ID#120949 beginning August 8, 2011 at a cost not to exceed \$2,500.
- d) IEP meeting attended by Brenda Hockstein, Laura Heil, Andrea Guglielmo, and Cynthia Marapodi, for one student (ID#120949), on or about August 18, 2011 at a cost not to exceed \$950.

C.4. DynaVox Training

RESOLVED, the Board of Education approves 15 hours of staff and parent training on the DynaVox for student ID#120949, to be provided by Laurie Fischer or Andrea

Guglielmo at a cost of \$135 per hour plus mileage for a total cost to the district of \$2,025 plus mileage

- C.5. Related Services Training  
RESOLVED, the Board of Education approves Mary Russo, Classroom Paraprofessional, Mt. Horeb School to receive up to 15 hours of training by our Physical Therapist and Speech Therapist for a total cost not to exceed \$350.
- C.6. Resignations  
RESOLVED, the Board of Education approves the following resignations:
  - a) Stephanie Thompson, Guidance Counselor, Middle School, effective August 1, 2011.
  - b) Lianne Heteji, Classroom Paraprofessional, Middle School, effective August 3, 2011.
- C.7. 2011-2012 Substitutes  
RESOLVED, that the Board of Education approves the list of substitutes for the 2011-2012 school year dated August 9, 2011.
- C.8. Home Instructors  
RESOLVED, that the Board of Education approves all certificated teachers and classroom paraprofessionals who have a teacher certification as home instructors for the 2011-2012 school year.
- C.9. 21<sup>st</sup> Century Fluency Project Presenter  
RESOLVED, that the Board of Education approves Lee Crockett, from the 21st Century Fluency Project, as keynote/breakout session presenter for October 10, 2011 as well as presenter for October 10, 2011 Parent/Community Meeting presenter for a fee of \$7500 and \$1500 for expenses.
- C.10. Technology Coordinator/Coach  
RESOLVED, that the Board of Education approves Suzanne Wisher and Michelle Zgombic for the Technology Coordinator/Coach position, to share a stipend of \$12,000, effective for the 2011-2012 school year.
- C.11. Summer Curriculum Work  
RESOLVED, the Board of Education approves an additional 14 hours total to the Language Arts committee, grades 4-5 for summer curriculum work to update the toolkit assessments, at the negotiated WTEA rate of \$40 an hour. The committee has been previously approved.

**D. Policy**

- D.1. Policy and Regulation  
RESOLVED, that the Board of Education approves the first reading of the following policy and regulation:
  - a) 6171.4 – Special Education
  - b) 6171.4 – Special Education Regulation

XIII. Old Business

XIV. New Business

XV. Public Commentary

XVI. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law

- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
  - 8) specific prospective or current employees unless all who could be adversely affected request an open session
  - 9) deliberation after a public hearing that could result in a civil penalty or other loss and be it
- FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVII. Adjourn